



## **Elementary Information Sheet 2018-2019**

Welcome to AISC. We have prepared some general information to assist you in getting your child ready for the school year. See the AISC Family Handbook on our school's website for additional, more detailed information, <http://www.aisc.ac.cy/>

### **Attendance**

Parents are asked to notify the office when a child is absent from school either by telephone, 22316345, or by e-mailing the administrative assistants at [hsphikas@aisc.ac.cy](mailto:hsphikas@aisc.ac.cy) or [cchari@aisc.ac.cy](mailto:cchari@aisc.ac.cy).

### **After School Activities**

Students in Grades 1-5 may participate in the after-school activity program. There are three 10-week activity sessions offered through the school year, in the fall, winter, spring. The selection form will be available and communicated home in the weeks before each session. Activities will begin on Monday September 17.

### **Bus Service**

Bus services may be arranged through the AISC Business Office. Our local bus service will pick up students from home in the morning and drop them off at home after school. Afternoon buses leave directly after school and late buses are scheduled only for those enrolled in the after-school activities program. The after-school bus schedule is published in the Islander each week and a late bus schedule will be issued prior to the start of after school activities.

### **Cafeteria Services**

Our healthy and tasty weekly lunch offerings can be found in the weekly Islander newsletter. Students in grades KG3 through Grade 3 are offered a set lunch only. Grades 4 & 5 are offered the set lunch, but can also choose items from our a la carte menu. KG3 – Grade 2 students eat lunch in the classroom; Grade 3-5 students eat in the cafeteria.

Students who choose to use the cafeteria lunch service may purchase lunch coupons daily, every 20 days, yearly, or by semester, or they may pay in cash. **Children who bring lunch from home should also bring with them whatever they need in order to eat their lunch, including utensils and condiments.** They will have access to the microwave oven in the cafeteria if they should need to heat something up.

### **Cafeteria Fees**

Set lunch includes a main dish, a vegetable, salad, fruit, and milk, juice or water.

	<b><u>K3-K5</u></b>	<b><u>Grades 1-5</u></b>	<b><u>Grades 6-12</u></b>
Set lunch yearly	€690.00	€770.00	€830.00
20 day coupons	€82.00	€92.00	€98.00
Set lunch daily	€4.20	€4.60	€4.90

**Healthy Food Policy** – AISC's Healthy Food Policy can found on the AISC Website.



### Music Lessons

AISC facilitates private music lessons for all of its students. Lessons are scheduled with qualified musicians from both inside the school and from the outside professional community. Private lessons are not included as part of the activities program and parents are billed for the cost of private lessons through the AISC Private Music Lesson Coordinator, and not through the school. All lessons must be paid directly to the Coordinator in advance, prior to starting the lessons.

### School Day

School begins at 8:05 am and ends at 3:05 pm on Mondays, Tuesdays, Thursdays and Fridays. Students are dismissed at 2:05 pm on Wednesdays to provide time for teacher meetings. Teacher supervision begins at 7:45 am in the covered area. Please note, that if you drop your child off during unsupervised times, AISC is not responsible for your child. Elementary children should not be left after school to wait for older siblings, as after school supervision is not provided.

Parents are welcome to drop off their child in the morning and to pick them up after school at the picnic tables under the grape arbor. At all other times, please sign in and out with the security guard and wear a visitor tag. **During the school day, we ask that parents do not interrupt lessons by going to the classroom. We will be pleased to make appointments for you to meet with teachers at the end of the day via the receptionist. Packages can be delivered via the receptionist, as well.**

### School Uniform

AISC requires a school uniform that must be purchased from our local supplier, located directly across the street from AISC. A list of required items has been distributed to all students and parents and can be found in the AISC Family Handbook. Students must be in uniform each day and may only wear AISC logo sweatshirts and fleece jackets. An attractive navy blue school winter jacket is required for school wear for students in Grades 6 through 12, however students in KG3-Grade 5 may choose to wear a non-school outer jacket on cold days. In addition to the school uniform, there is a uniform for physical education class. Please note: students in KG3-Grade 5 may wear their AISC P.E. uniform to school on P.E. days only. There may be occasions such as field trips and special days where students will be advised to wear other types of clothing or their special colored AISC House Shirt, which is also found at the uniform shop across the street. These special days will be announced in advance. **Please put your child's name on all pieces of school clothing.** A first name on the tag in ink will do.

### School Supplies

School supply lists are available on the AISC Website:

KG3/4 and KG5 lists here: [KG3, KG4, KG5](#)

Grades 1, 2, 3, 4, 5 lists here: [Grades 1-5](#)

All items on our supply lists have been locally sourced. With the exception of PE/Swimming Supplies, and unless otherwise indicated, all requested school supplies will be available for purchase at Philippides Paper Works, 50 Kennedy Avenue, 1076 Nicosia Cyprus, +35722879222. Online ordering will be available after July 1, 2018 on the [Philippides Website](#), where you will find an AISC tab. If you pre-order before August 22 you may request to have your items delivered to AISC for pick-up on Wednesday August 29, 2018 at our annual Orientation/Open House Event. Alternatively, you may pick up at the shop, or, for a nominal charge, home delivery is available.